



Department of Human Services  
Office of Grants Management  
and the  
Office of Early Childhood Development

**Pre Application Conference  
Mayor's Advisory Committee on Early Childhood Development  
Early Learning Opportunities Act Sub-grants**

**Answers and Responses to Questions Generated at the  
Pre –Application Awards Meeting, 11-22-04**

1. Are the program sites limited to SPARK sites?

RESPONSE: The program sites are not limited to SPARK sites.

2. Is there a specific list of eligible sites, and if so, would you forward the list?

RESPONSE: All center based sites in Wards 1, 7 and 8 are eligible sites.

3. It is unclear whether sites need to be in Ward 1, OR 7, OR 8 or the expectation is that all 3 wards will be served and evaluated.

RESPONSE: Those sites that we are concerned with evaluating are only in Wards 1, 7 and 8.

4. Is there a goal for the number of participants in the outcomes study?

RESPONSE: There is not a specific goal for the number of participants in the outcomes study.

5. Does an applicant have to present a work plan for a new program, or can the applicant prepare a work plan for an existing program?

RESPONSE: MACECD and DHS/OECD are seeking applicants who will focus on the programs currently being implemented through the series of activities available through the Early Readers Now! Program, the Faith Based Initiative and other activities related to the implementation of the grant.

IF the program you have falls within the program objectives than you would simply detail how it fits with the program requirements.

6. I am familiar with the goals and framework of the Kellogg Foundation SPARK program, but not with the specifics of the research and evaluation design. Are those available for review?

RESPONSE: You could ask the National Black Child Development Institute (NBCDI) about the research and evaluation design. The web site is [www.nbcdi.org](http://www.nbcdi.org)., and also SPARK <http://www.nbcdi.org/spark/aboutspark.asp>

7. Is there a process for submitted an outline of the management plan to the (MACECD) ELOA subcommittee in advance of submitting the proposal?

RESPONSE: It is not necessary to submit an outline of the management plan to the MACECD ELOA subcommittee in advance of submitting the proposal.

8. Is the approval of the management plan part of the review process or does that statement imply that the evaluation must be on existing programs that already have that approval in hand?

RESPONSE: The management plan will be reviewed for the successful applicant.

9. Is it possible to obtain a copy of the results of the ELLCO assessment available publicly for planning purposes?

RESPONSE: A summary report of ELLCO assessment data will be made available to all interested applicants. The summary will include the number of centers involved in the study.

10. If I didn't make it to the pre-application conference, where can I get a copy of the application?

RESPONSE: The application is available at [www.opgd.dc.gov](http://www.opgd.dc.gov).

11. What is the capacity of all the centers involved in the ELOA/Early Readers Now! target centers?

RESPONSE: Please see the attached list of center capacity broken down by ward. The centers concerned with this application are in Wards 1, 7 and 8.

12. Are there any fund use restrictions? (i.e. percentages for benefits, indirect costs, food or transportation costs)

RESPONSE: No restrictions

13. What are the anticipated dates that the funding will begin and end?

RESPONSE: January 2005 - January 2006

14. Is there more than a 1-year cycle?

RESPONSE: There is only a one year cycle

15. Was there any other pertinent information that was given specifically for Program Service Area 4 that is not covered in the RFA?

RESPONSE: Each program area will have a grant monitor. We are expecting applicants to file separate applications for each program area.

16. The RFA does not spell out whether or not we will need to purchase the books from Early Readers Now reading list. Could you let me know so I can put that in the budget?

RESPONSE: Successful applicants will receive books from OECD from the Reading List, and should not include book purchases in their budget.

**NOTE TO ALL APPLICANTS:** PLEASE MAKE SURE THAT PRISCILLA BURNETT, IN THE OFFICE OF GRANTS MANAGEMENT, HAS YOUR EMAIL ADDRESS SO THAT YOU WILL RECEIVE ALL PERTINENT INFORMATION REGARDING THIS REQUEST FOR APPLICATIONS.